

Configure a Classroom Schedule

By configuring a classroom schedule, you can automate when classroom sessions start and stop. Classroom schedules can be configured to run multiple times a day and at different times throughout the week.

Setting up a scheduled session

To set up automatic class sessions for a specific class:

1. Select a classroom
2. Click the Settings tab
3. Click the Scheduling tab
4. Click the Add Schedule button
5. Select a start time
6. Select an end time
7. Select the day(s) of the week
8. Click the Add Schedule button


Classrooms

Scenes

Calendar

Student Reports

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Pear Deck
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4th Period Math

Sessions
Students
Recordings
Teachers
Settings

Info

Scheduling

Reporting

Scheduled Sessions

Manage the scheduled sessions for this classroom.

Add a Scheduled Session

Create a recurring session for this classroom

DAYS AND TIMES MAY BE RESTRICTED BY ADMINISTRATOR

START TIME

11:00 AM

END TIME

12:00 PM

DAY

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Add Schedule

Using the Calendar

Automatic class sessions can also be managed by using the Calendar tab. The Calendar tab will display all actively scheduled classes as well as grant the option to Edit the schedule, cancel scheduled classes, or add a new scheduled class by clicking the "Add to Calendar" button.

