

Exclude and Include Students

Students who are absent can be excluded from your classroom session with the **Exclude** command. This command will temporarily hide the student from your Screens and Timeline views. Students can be excluded and re-included at any time during your session. Excluding a student will not delete them from your roster.

To Exclude One Student:

1. Click the 3 dots button in the corner of a student's tile
2. Click the **Exclude student** button

To Exclude Multiple Students

1. Click the **Exclude from session** button
2. Select All or check the boxes next to specific students
3. Confirm by clicking the **Exclude students** button

The screenshot displays the IXL classroom interface during a 'Live Session'. At the top, a navigation bar shows 'Classrooms > Example Class > Live Session' and a timer for '253 mins re'. Below this is a toolbar with tabs for 'Screens', 'Timelines', 'Screenshots', 'Call Students', 'Pear Deck', and 'Check-Ins' (marked as 'NEW'). On the right of the toolbar are toggle switches for 'OFF Chat' and 'OFF'. A blue action bar contains the text 'Choose an action to guide students' and three buttons: 'Open Tab', 'Lock/Unlock device', and 'Exclude from session' (which is highlighted with a red box). Below the action bar, there are filters for 'Select students', 'Sort By: First Name', and 'Tile size: max per row'. The main area shows three student tiles: 'Student 3' (IXL), 'Student 5' (Website Blocked by Administrator), and 'Student 6' (Kid Rock). A blue arrow points to the three-dot menu icon in the top right corner of the 'Student 6' tile. A dropdown menu is open for 'Student 6', showing options: 'Lock student's device', 'Open Tab', 'Exclude student' (highlighted with a red box), and 'Chat with student' (with a note 'CHAT IS CURRENTLY DISABLED').

Exclude students from this session



You won't see their activity for the rest of the session (244 mins). Select the "Re-include student" button on the student tile to include them back in the session.

Sort By:

First Name ▾

2 students selected


<input checked="" type="checkbox"/> Select All	<input checked="" type="checkbox"/> ● Student 3	<input checked="" type="checkbox"/> ● Student 5
<input type="checkbox"/> ● Student 6		


Cancel

Exclude students

To Include a Student:

1. Find the excluded student's tile
2. Click the **Re-include Student** button

☐  Student 6



Student was excluded from...

Re-include Student

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